



CAPITAL PROJECTS AND TENDERS COMMITTEE MINUTES

MINUTES OF THE CAPITAL PROJECTS AND TENDERS COMMITTEE MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON TUESDAY, 15 SEPTEMBER 2020 COMMENCING AT 3.00PM

The Committee Meeting was live streamed to the Westland District Council Youtube Channel and presentations are made available on the council website.

1. MEMBERS PRESENT APOLOGIES

Chairperson	Deputy Mayor Carruthers	
Members	His Worship the Mayor	
	Cr Davidson	Cr Hart
	Cr Hartshorne (via Zoom)	Kw Madgwick (via Zoom at 3.28pm)

NGĀ WHAKAPAAHA APOLOGIES

NIL

ABSENT

Kw Tumahai

STAFF PRESENT

S.R. Bastion, Chief Executive; L. Crichton, Group Manager: Corporate Services; L. Sparks, Group Manager District Assets; D. Maitland; Executive Assistant, E. Rae, Strategy and Communications Advisor; M. Smith, Committee Secretary.

2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and available on the Council Chambers table. There were no changes to the Interest Register noted.

3. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

There were no urgent items of business not on the Agenda.

4. **NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF MEETINGS**

The Minutes of the previous Meetings were circulated separately via Microsoft Teams.

- **Capital Projects and Tenders Committee Meeting Minutes – 12 May 2020**
- **Capital Projects and Tenders Extraordinary Committee Meeting Minutes – 11 August 2020**

Moved Cr Davidson, seconded Cr Hart and **Resolved** that the Minutes of the Capital Projects and Tenders Committee Meetings held on the **12 May 2020** and the **11 August 2020** be confirmed as a true and correct record of the meetings.

5. **ACTION LIST**

The Chief Executive spoke to the Action List and provided the following update:

- **Establish a West Coast Wilderness Trail Sub-Committee**

The Chief Executive advised that a meeting was being set up with the Trustees to finalise the winding up of the Westland Wilderness Trust.

Moved Cr Davidson, seconded His Worship the Mayor and **Resolved** that the updated Action List be received.

6. **NGĀ TĀPAETANGA PRESENTATIONS**

NIL

7. **PŪRONGO KAIMAHI STAFF REPORTS**

The order of the staff reports was swapped and differs from the order on the agenda.

- **Hokitika Swimming Pool Redevelopment**

The Group Manager: District Assets spoke to the Hokitika Swimming Pool Redevelopment. The purpose of this report is to provide Council with the concept plan for the development and request approval for the expenditure.

Council have had a meeting with stakeholders and have been working with architects and pool services specialists to develop the concept plan.

Moved Deputy Mayor Carruthers, seconded Cr Davidson and **Resolved** that:

- A) Council receive the report.
- B) Council adopts the concept plan subject to stakeholder endorsement and proceeds to completing Stage 1 with the \$3 million grant expenditure.
- C) Council includes Stage 2 in Council's 2021-2031 Long Term Plan process.

• **Capital Projects and Shovel Ready Projects Verbal Update**

The Group Manager: District Assets spoke to a powerpoint presentation on current Capital and Shovel Ready Projects. The update covered the projects below:

The 3 Waters Projects

- Water Supply Projects and Budget
- Wastewater Projects and Budget
- Stormwater Projects and Budget

Solid Waste Projects and Budget

Leisure Services and Facilities

- Recent works in progress
- Leisure Services and Budget

Leadership Projects and Budget

Transportation 2020/21 Projects Completed

- Transportation 2020/21 Projects Completed
- Transportation 2020/21 Projects Underway
- Footpaths 2020/21 Projects Planned
- Resealing Program 2020/21
- Transportation 2020/21 Upcoming Work

Infrastructure Reference Group Funding Projects

- 3 Waters Reform Stimulus Funding Update
- 3 Waters Reform Stimulus Funding Delivery Plan Objectives

Kw Madgwick joined via Zoom at 3.28pm and apologised for lateness. Due to the weather his zoom connection and sound was intermittent throughout the meeting.

Moved Deputy Mayor Carruthers, seconded Cr Hart and **Resolved** that the Capital Projects and Shovel Ready Projects Verbal Update from the Group Manager: District Assets be received.

8. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED

(to consider and adopt confidential items)

Moved His Worship the Mayor, seconded Cr Hart and **Resolved** that the Capital Projects and Tenders Committee confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 3.58pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing resolution	for this resolution	Ground(s) under 48(1) in resolution	under Section for the passing of this
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		relation to each matter	
1.	Confidential Minutes – 12 May 2020	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists. Section 48(1)(a)
2.	Confidential Minutes – 11 August 2020	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists. Section 48(1)(a)
3.	Tender 20-21-02 Litter Bin Collection Contract	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists. Section 48(1)(a)
4.	Tender 18-19-08 Arahura Water Treatment Plant Contract	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1,2,3,4	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).
1,2,3,4	Maintain legal professional privilege (Schedule 7(2)(g)).
2,3,4	Protect the privacy of natural persons, including that of deceased natural persons (Section 7(2)(a)).

Moved His Worship the Mayor, seconded Cr Hart and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 4.23pm.

**DATE OF NEXT CAPITAL PROJECTS AND TENDERS COMMITTEE MEETING –
10 NOVEMBER 2020
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

MEETING CLOSED AT 4.23PM

Confirmed by:

A handwritten signature in blue ink, consisting of a large, stylized initial 'C' followed by a series of connected loops and a trailing line.

**Deputy Mayor Carruthers
Chair**

Date:10.11.20